

## Families have more e-Funds online payment options

Tahoma School District offers families more electronic payment options this year as part of the e-Funds for Schools program. In addition to paying for food service, ASB cards, PE uniforms, and year-books families now may use the electronic payment system for pay-to-participate sports fees.

This program is available to parents/guardians who *choose* to make online payments. It is extremely user friendly. These school fees can be electronically charged to your credit/debit card or checking account. You also have the flexibility to make a payment at any time through the school's Web site, using the Family Access feature and the link to e-Funds.

The e-Funds For Schools service costs \$1 per transaction for processing your payment, similar to other online banking services. For payments made by credit/debit card, the convenience fee is \$1.99. For debit and checking account use the system also carries a Non-Sufficient Funds (NSF) charge of \$15. When you set up your account, please review your options carefully. E-Funds for Schools is a private vendor and the school district does not request or keep records of family checking or credit/debit card account information.

You are in full control of your account and can make a payment at any time that is convenient for you. **No payments will be allowed without your knowledge and authorization through this secure payment system.** By providing your home and/or work e-mail address, an e-mail notification informing you of the student's name, purpose of the payment, and the amount of the item will be sent to you each time that a payment is to be processed. The e-Funds for School site is secure and uses industry standard data encryption.

### *How does e-Funds for Schools work?*

- Families set up and maintain their own logins, passwords, and payment preferences. Your account information is retained in a password-protected file.
- Payments from a credit/debit card account may be easily set up.
- Parents/guardians may establish a recurring payment or opt to make a one-time payment.
- Your payment history for the year is available with a click of the mouse

To use e-Funds for Schools, sign on to Skyward Family Access by using the link on your school Web page. On the left side of the Skyward Family Access page, under District Link, is the e-Funds link. Click on the link and follow the prompts. To complete this set up you will need the following information ready:

- Your family ID number, which can be found under Report Directory -- Family Number ID Report, on the left side of the Skyward Family Access page. If you don't know your family ID number, you can also use your 10-digit primary phone number (do not include hyphens).
- The student number of each student you are linking to the account (this is the "other student ID" number found under student information in Skyward)
- Access to a telephone
- Either your checking account number or debit/credit card number and expiration date.

Please read the transaction fee information before signing up.

This one-time set up process will take approximately 15 minutes to complete. Credit/Debit card and card payments made by 8 p.m. are credited the following day. Check (with routing number) payments made by 6:30 a.m. are credited the same day.