



CENTRAL WASHINGTON UNIVERSITY

December 5, 2008

Michael Maryanski
Tahoma School District
25720 Maple Valley-Black Diamond Rd SE
Maple Valley, WA 98038-8412

Dear Michael,

Central Washington University is very interested in establishing an agreement with your school district for the purpose of making student teacher and other field experience placements.

Two field experience agreements between Tahoma School District and Central Washington University are enclosed. If this agreement is acceptable to your school, please have the appropriate person sign both copies and return one copy to my office in the envelope provided.

If you have any questions regarding the enclosed, please call my office at (509) 963-2660.

Sincerely,

Connie Lambert, Dean
College of Education & Professional Studies

Enclosures

AGREEMENT

This agreement, made and entered into this 5th day of December, 2008, at Ellensburg, County of Kittitas, State of Washington, by and between the state of Washington, Central Washington University, hereinafter referred to as the University, and Tahoma School District, hereinafter referred to as the School District/ESD, in the manner following:

WITNESSETH:

WHEREAS, it is in the best interest of the University, the School District/ESD, and the citizens of the state of Washington to provide cooperative arrangements for student teaching and related field experiences for Central Washington University students enrolled in the teacher education program, as well as those enrolled in school psychology and school counseling, and

WHEREAS, the School District/ESD has the facilities, staff, and supervisory capability to provide said educational services; and,

NOW THEREFORE, for and in consideration of the mutual covenants and promises of the parties hereinafter set forth, it is agreed as follows:

ARTICLE I

Student teaching candidates from the University may be assigned to teachers employed by the School District for the purpose of obtaining field experience. Student teaching and other related field experience placement requests will be made during the University quarter prior to the quarter for which the placement is requested. These requests will originate with, and be screened by, the University before being forwarded to select School Districts/ESD representatives.

Before the candidates' first day of field experience, the college/university will verify that the students approved by the college/university are sufficiently prepared and qualified to participate in site-based experiences. Such verification shall include fingerprint clearance and notification from the Office of the Superintendent of Public Instruction that the candidate is cleared for such placement.

Each field experience placement will be mutually agreed upon by the School District/ESD representative, each cooperating teacher involved, and the Director of Field Experience and the Chair of the Department of Education, Central Washington University. In reaching such mutual agreements, the School District/ESD shall ascertain that requirements of

RCW 28A.405.240 are included in the employment contracts by and between the School District/ESD and the teachers who will be involved in supervision. RCW 28A.405.240 reads, in part, as follows: “No certificated employee shall be required to perform duties not described in the contract unless a new or supplemental contract is made...”

ARTICLE II

It is the responsibility of the School District/ESD to ensure that each cooperating teacher assigned a student teacher has a minimum of three year’s teaching experience as required by WAC 180-78-170 (5). WAC 180-78-170 (5) reads, in part, as follows: “School personnel working with candidates for the required eight weeks field experience must have had three years experience in the role supervised (i.e., as a teacher, administrator, or ESA)...”

ARTICLE III

Upon the completion of each student teaching assignment the University will pay each cooperating teacher an honorarium of \$100 for professional contributions to the student teacher’s field experience. If there is a split student teaching assignment this honorarium will be pro-rated according to that portion of the time each cooperating teacher contributes to the student teacher’s full-time assignment. There is no honorarium for school psychology and counseling internships.

ARTICLE IV

Upon execution by both parties, this agreement shall become effective the opening of school activities held by the School District/ESD each fall, and will end annually with the closing of school each spring and will continue thereafter from academic year to academic year unless terminated as provided in this Agreement. Both parties shall review the provisions of this Agreement no later than three (3) years from its effective date or earlier at the request of either party.

ARTICLE V

Consideration to parties concerned with this contract shall be deemed to include, but may not be limited to, the following: to student teachers and other field experience students – instruction and field experience in their chosen profession; to University and/or ESD supervisors of student teachers and other field experience students – assistance in their teaching and related

duties; to the School District/ESD and the University – enhancement of their missions to the citizens of Washington in furtherance of public education.

ARTICLE VI

The parties hereto agree that the School District/ESD, and any agents and employees of the School District/ESD, in the performance of this agreement, shall act in an independent capacity and not as officers or employees or agents of the University.

ARTICLE VII

Any party may terminate this Agreement, at any time, upon giving the other party prior written notice of at least ninety (90) days; provided, however, that any such termination shall not affect the students then enrolled as a student teacher in the School District/ESD.

ARTICLE VIII

It is mutually understood and agreed that no alteration or variation of the terms of this agreement shall be valid unless made in writing and signed by the parties hereto, and that no oral understandings or agreements not incorporated herein, and no alterations or variations of the terms hereof unless made in writing between the parties hereto shall be binding on any of the parties hereto.

ARTICLE IX

No delay or failure of either party in exercising any right hereunder, and no partial or single exercise thereof, shall be deemed to constitute a waiver of such right or any other right hereunder.

ARTICLE X

All parties agree that neither shall discriminate on the basis of race, creed, color, national origin, age, sex, marital status, or the presence of a physical, sensory, or mental handicap, and agree to comply with the Americans with Disabilities Act of 1990, as amended, regarding its programs, services, activities, and employment practices.

IN WITNESS WHEREOF, this **AGREEMENT** has been executed by and on behalf of the parties hereto the day and year first above written. Operations which are applicable to this agreement are hereby made a part hereof as though fully set forth herein.

By: Connie Lambert
Signature

Dr. Connie Lambert, Dean
College of Education and
Professional Studies
Central Washington University

By: _____

Signature

(Printed Name)

Title:

School

District/ESD _____

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